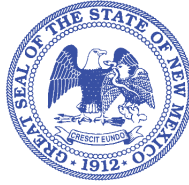


STATE OF NEW MEXICO
CRIME VICTIMS REPARATION COMMISSION

MICHELLE LUJAN GRISHAM
GOVERNOR



FRANK ZUBIA
DIRECTOR

STATE OF NEW MEXICO
CRIME VICTIMS REPARATION COMMISSION
6200 Uptown Blvd. NE Suite #210
Albuquerque, NM 87110

Meeting Called to Order

On October 24th, 2024, Commission Chair Karst called the October meeting of the New Mexico Crime Victims Reparation Commission to order at 10:12 a.m.

Commission Chair Karst announced the names of the Commission members of the public body and acknowledged those who are participating in person and remotely.

The following Commission Members were present:

David Karst, Commission Chair
Cody Rogers, Commission Member (Virtual)
Kim Stewart, Sherriff, Commission Member (Virtual)
Randall Brown, M.D., Commission Member (Virtual)

The following NMCVRC staff members were present:

Frank Zubia, Director
Cindy Mok, Chief Financial Officer
Donna Richmond, Grants Bureau Chief (Virtual)
Debra Yepa, State Investigator
Leslie Valenzuela, State Investigator (Virtual)
Jacqueline Hernandez, Administrative Secretary
Jacqueline Sanchez, Compensation Bureau Chief

The following guests were present:

Sandra Gardner, Assistant Attorney General
Scott Sanchez, Legislative Finance Committee (LFC) Analyst (Virtual)
Laila Tso, SHCNM (Virtual)

Review Agenda

Commission Chair Karst and Commission members reviewed the agenda and Commission Chair Karst asked for a motion to approve the agenda. Commission Member Rogers made the motion to approve. Commission Member Brown seconded the motion. The motion to approve the agenda was passed unanimously.

The roll-call vote of the Commission was as follows: Commission Chair Karst, aye, Commission Member Brown, aye, Commission Member Rogers, aye, Commission Member Stewart, aye.

Review and Approval of September 26th, 2024, Commission Meeting Minutes

Commission Chair Karst and Commission members reviewed the Commission meeting minutes for September 26th, 2024. Commission Chair Karst asked for a motion to approve the minutes. Commission Member Stewart made a motion to approve. Commission Member Brown seconded the motion. The motion to approve the Commission meeting minutes passed unanimously.

The roll-call vote of the Commission was as follows: Commission Chair Karst, aye, Commission Member Brown, aye, Commission Member Rogers, aye, Commission Member Stewart, aye.

Public Comment

No Public Comment.

Note: At 10:16 a.m. Ms. Mok informed Mr. Zubia and the Commission that Scott Sanchez, Legislative Finance Committee (LFC) Analyst has joined virtually.

At 10:22 a.m. Ms. Mok informed Mr. Zubia and the Commission that Laila Tso, SHCNM has joined virtually.

Agency Financial Report

Ms. Mok updated the Commission on the FY2025 budget position report regarding victim payments from July 01, 2024, through October 15, 2024.

The victim payment allocation is \$3,451,950. As of October 15, 2024, the compensation victim batch payouts are \$873,545.

As noted in the last Commission meeting, the agency has observed a 25% increase in victim payouts from FY23 to FY24. Based on the current rate of victim batch payments, the projected total payout to close out the year is estimated at \$2.7 million.

Below are the payments received for the period of July 01, 2024, to October 15, 2024, by type:

Restitution: \$28,396
Corrections: \$79,523
Civil Settlement: \$4,951
Penalty Assessment: \$9,532
Total received: \$122,401

Ms. Mok reviewed the Crime Victims Funds Status report with the Commission, which collected \$122,401.

Additionally, Ms. Mok explained to the Commission that the penalty assessment line reflects the impact of the sunset clause, which eliminated the agency's penalty assessment, resulting in no funds received from the courts. This decrease is evident when comparing collections to those in July and August. Ms. Mok reminded the Commission that the agency has already adjusted the FY25 revenue budget to account for the loss of penalty assessment funds, which is why the budget appears to be on target. Despite the reduced revenue stream, the agency's revenue is currently \$7,000 over the adjusted budget projection.

New Business

FY2026 Legislative Finance Budget Hearing October 22nd, 2024

Mr. Zubia informed the Commission that the agency attended its hearing before the Legislative Finance Committee (LFC) on Tuesday, October 22nd, 2024. The agency's LFC analyst, Scott Sanchez, hosted the hearing, allowing the agency to present its \$4 million budget request for the upcoming fiscal year to a subcommittee.

Mr. Zubia observed that the committee's response appeared optimistic, mainly since the request was for recurring funding rather than the non-recurring funding the agency has traditionally received. The committee acknowledged the importance of sustainable funding to ensure continued service provision across the state. While the committee did not vote on a "do pass" recommendation, they tabled the request for a full committee hearing scheduled for January, when the legislative session begins.

CVRC Equipment Disposal October 11th, 2024

Mr. Zubia informed the Commission that, historically, CVRC was required to present equipment disposal requests to the Commission for approval. Recently, CVRC contacted the General Services Department (GSD) and was informed that this policy is no longer enforced. However, CVRC is bringing this matter to the Commission's attention to ensure compliance with current procedures. The equipment in question has become obsolete. Typically, GSD assumes responsibility for equipment disposal by recycling or donating to non-profit organizations if the equipment is usable. If the equipment is entirely outdated, it is simply recycled.

Discussion of Proposed Rulemaking to Enhance Compensation Program

Mr. Zubia informed the Commission that he had spoken with the Department of Justice representative Sandra Gardner regarding proposed rule changes to enhance the Compensation Program. The goal is to present these proposed changes at the next Commission meeting, scheduled for November 21st, and to hold a vote to initiate the rulemaking process on that date. Mr. Zubia aims to provide the proposed changes to the Commission for review at that meeting.

Furthermore, Mr. Zubia informed the Commission that the rule change process can be lengthy and will likely require multiple subsequent meetings to address this issue thoroughly. The November meeting would focus on voting to initiate the rulemaking process, during which the Commission would review the proposed rules and decide whether to move forward with formal changes.

Business

CVRC Annual Report FY2024

Mr. Zubia addressed the Commission regarding the annual report, noting that there had been rounding issues. He explained that the figures initially presented did not total correctly due to Ms. Mok's rounding practices. The figures needed to be rounded to the nearest dollar since the change was not included in the reported amounts. He stated that the corrected and final version of the 2024 annual report has now been published on the website.

Mr. Zubia further informed the Commission that the annual report was condensed to be more concise for ease of reading, following the legislature's recommendation. The legislators requested that demographics be included. He emphasized that the report is self-explanatory and that efforts were made to make it accessible for all to refer to.

Grants Status Report (VOCA, VAWA, SASP, and State Funds)

Ms. Richmond informed the Commission that the grant awards are underway and that, as of October 1st, the department will close out the federal fiscal year 2024 and open the federal fiscal year 2025.

Ms. Richmond also reported to the Commission that there are currently three vacancies in the department but expressed optimism about the team's efforts to prioritize and complete the necessary work.

Action on Item Discussed in Executive Session (Voting Item)

No Items.


The next Commission meeting has been scheduled for Thursday, November 21st, 2024, at 10:00 a.m. at 6200 Uptown Blvd. N.E., Suite #210, Albuquerque, NM in the conference room.

Adjourn

Commission Chair Karst asked for a motion to adjourn the October meeting. Commission Member Brown made a motion to adjourn. Commission Member Stewart seconded the motion. The motion to adjourn the October meeting passed unanimously.

The roll-call vote of the Commission was as follows: Commission Chair Karst, aye, Commission Member Brown, aye, Commission Member Rogers, aye, Commission Member Stewart, aye.

The Commission meeting adjourned at 10:52 a.m.

APPROVED:  DATE: 11/21/2024
Commission Chair Karst