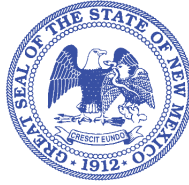


STATE OF NEW MEXICO
CRIME VICTIMS REPARATION COMMISSION

MICHELLE LUJAN GRISHAM
GOVERNOR



FRANK ZUBIA
DIRECTOR

STATE OF NEW MEXICO
CRIME VICTIMS REPARATION COMMISSION
6200 Uptown Blvd. NE Suite #210
Albuquerque, NM 87110

Meeting Called to Order

On June 27th, 2024, Commission Vice Chair Karst called the June meeting of the New Mexico Crime Victims Reparation Commission to order at 10:00 a.m.

Commission Vice Chair Karst announced the names of the Commission members of the public body and acknowledged those who are participating in person and remotely.

The following Commission Members were present:

David Karst, Commission Vice Chair (Virtual)
Kim Stewart, Sheriff, Commission Member (Virtual)
Cody Rogers, Commission Member (Virtual)

The following NMCVRC staff members were present:

Frank Zubia, Director
Cindy Mok, Chief Financial Officer (Virtual)
Donna Richmond, Grants Bureau Chief (Virtual)
Debra Yepa, State Investigator
Jacqueline Hernandez, Administrative Secretary
Jacqueline Sanchez, Compensation Bureau Chief

The following guests were present:

Sandra Gardner, Assistant Attorney General
Diego Jimenez, Department of Finance and Administration (DFA) Analyst
Scott Sanchez, Legislative Finance Committee (LFC) Analyst

Review Agenda

Commission Vice Chair Karst and Commission members reviewed the agenda and Commission Vice Chair Karst asked for a motion to approve the agenda. Commission Member Rogers made the motion to approve. Commission Member Stewart seconded the motion. The motion to approve the agenda was passed unanimously.

The roll-call vote of the Commission was as follows: Commission Vice Chair Karst, aye, Commission Member Rogers, aye, Commission Member Stewart, aye.

Review and Approval of May 30, 2024, Commission Meeting Minutes

Commission Vice Chair Karst and Commission members reviewed the Commission meeting minutes for May 30, 2024. Commission Member Stewart made a motion to approve the meeting minutes. Commission Member Rogers seconded the motion. The motion to approve the minutes passed unanimously.

The roll-call vote of the Commission was as follows: Commission Vice Chair Karst, aye, Commission Member Rogers, aye, Commission Member Stewart, aye.

Public Comment

No Public Comment.

Agency Financial Report

Ms. Mok updated the Commission on the FY2024 budget position report regarding victim payments from July 1, 2023, through June 18, 2024.

The victim payment allocation is \$2,579,000. The compensation victim batch payouts are \$3,120,298 as of June 18, 2024. The available budget is **\$3,193,554**, with two (2) weeks remaining for FY2024.

Moreover, Ms. Mok informed the Commission about the Department of Finance and Administration (DFA) and the Legislative Finance Committee (LFC) efforts. It was reported that budget adjustments have been successfully posted, enabling CVRC to continue serving victims across the state. A significant achievement is the close to 30% increase in payouts compared to the last fiscal year, indicating our progress and growth. Furthermore, at the upcoming Commission Meeting in August, FY2024 will be closed out, and Ms. Mok is scheduled to provide a comprehensive closing report to the Commission.

Ms. Mok presented the FY2024 Crime Victim Fund Budget Status report to the Commission. It was noted that, as expected, the projected revenue for the fiscal year has yet to be fully realized. Currently, CVRC is approximately 10% below the initial projections. A comprehensive closing report will be provided at the next month's meeting.

Below are the payments received for the period of July 01, 2023, to June 18, 2024, by type:

Restitution: \$53,317

Corrections: \$439,592

Civil Settlement: \$15,702

Penalty Assessment: \$174,319

Total received: \$628,931

Ms. Mok reviewed the Crime Victims Funds Status report with the Commission, totaling **\$628,931**.

New Business

No New Business.

Business

Grants Status Report (VOCA, VAWA, SASP, and State Funds)

Ms. Richmond presented to the Commission the final allocations for three requests for proposal awards: \$1,915,000 for Sexual Assault Services Funding, \$2,475,000 for Victims of Violent Crime State Funding, and \$5,000,000 for Victims of Crime Act (VOCA) State Gap funding. No protests were received regarding these awards. Therefore, they are presented to the Commission for final approval.

Additionally, Ms. Richmond brought to the Commission's attention that a \$14.00 rounding error was identified when calculating the VOCA gap funding. As a result, the allocation for the Crime Victims Reparation Commission has been adjusted from \$105,500 to \$105,486 to correct the error.

Victims of Crime Act (VOCA) State Gap Funding FY2025 Final Award (Voting Item)

Ms. Richmond reviewed the Victims of Crime Act (VOCA) State Gap Funding FY2025 Final Award with Commission Vice Chair Karst, who called for a motion. Commission Member Rogers moved to approve the award, and Commission Member Stewart seconded the motion. The motion to approve passed unanimously.

The Commission's roll-call vote was as follows: Commission Vice Chair Karst, aye; Commission Member Rogers, aye; Commission Member Stewart, aye.

Sexual Assault Services FY2025 Final Award (Voting Item)

Ms. Richmond reviewed the Sexual Assault Services FY2025 Final Award with the Commission, and Commission Vice Chair Karst called for a motion. Commission Member Rogers moved to approve the award. Commission Member Stewart seconded the motion. The motion to approve was unanimous.

The Commission's roll-call vote was as follows: Commission Vice Chair Karst, aye; Commission Member Rogers, aye; Commission Member Stewart, aye.

Victims of Violent Crime State Funding FY2025 Award (Voting Item)

Ms. Richmond reviewed the Victims of Violent Crime State Funding FY2025 Award with the Commission, and Commission Vice Chair Karst called for a motion. Commission Member Stewart moved to approve the award. Commission Member Rogers seconded the motion.

The Commission's roll-call vote was as follows: Commission Vice Chair Karst, aye; Commission Member Rogers, aye; Commission Member Stewart, aye.

Note: Ms. Richmond expressed gratitude to Maribel Baca, the CVRC's State Grant Administrator, for managing nearly \$10 million in new funding. She also acknowledged the administrative staff, led by Ms. Mok and her team, for their diligent work in appropriating and encumbering these funds. Ms. Richmond highlighted that contracts from FY2024 will be closed out over the next few weeks, while contracts for continuation and new funding are being opened for FY2025. She emphasized the importance of recognizing the behind-the-scenes efforts that ensure these funds reach victims in the state. Ms. Richmond expressed her appreciation for their dedicated work in fulfilling the Commission's mission to support victims and wanted to thank them for their contributions officially.

In addition, Mr. Zubia highlighted the efforts of Sandra Gardner from the Department of Justice, who has been diligently reviewing approximately 80 contracts. He noted that Sandra has swiftly turned these contracts around, ensuring timely completion. Despite the challenges, Mr. Zubia also commended the entire CVRC department for their hard work over the past month. He anticipated July 1st to ensure all parties have the necessary resources for the upcoming state fiscal year.

Mr. Zubia thanked all Commission members for their active participation, specifically thanking Commission Member Karst for his contributions to the grant review process.

Executive Session

At 10:30 a.m., Commission Vice Chair Karst asked for a motion to enter Executive Session. Commission Member Stewart made the motion and Commission Member Rogers seconded the motion to enter Executive Session. The motion passed unanimously.

The roll-call vote of the Commission was as follows: Commission Vice Chair Karst, aye, Commission Member Rogers, aye, Commission Member Stewart, aye.

At 10:57 a.m., Commission Vice Chair Karst asked for a motion to come out of Executive Session. Commission Member Rogers made a motion and Commission Member Stewart seconded the motion to exit Executive Session. The motion passed unanimously.

The roll-call vote of the Commission was as follows: Commission Vice Chair Karst, aye, Commission Member Rogers, aye, Commission Member Stewart, aye.

Actions on Items Discussed in Executive Session (Voting Item)

191676

Commission Meeting June 27, 2024

Mr. Zubia reviewed with the Commission claim #191676 and asked for a motion. Commission Member Rogers moved to approve. Commission Member Stewart seconded the motion. The will of the Commission regarding claim #191676 was to approve. The motion to approve was passed unanimously.


The roll-call vote of the Commission was as follows: Commission Vice Chair Karst, aye, Commission Member Rogers, aye, Commission Member Stewart, aye.

The next Commission meeting has been scheduled for Thursday, August 22, 2024, at 10:00 a.m. at 6200 Uptown Blvd. N.E., Suite #210, Albuquerque, NM in the conference room. This could change to a virtual meeting depending on direction from the Attorney General.

Adjourn

Commission Vice Chair Karst adjourned the June meeting.

The Commission meeting adjourned at 11:03 a.m.

APPROVED:  DATE: 8/22/2024
Commission Chair Summa