

IPRA

Public Records Inspection Request

The Inspection of Public Records Act (IPRA), NMSA 1978, §14-2-1 to - 12, is a New Mexico state law that provides the public access to public records. The law requires open access to almost all public records in state and local government, with a few exceptions.

The Attorney General has the statutory authority to enforce IPRA, as do district attorneys.

14-2-8. PROCEDURE FOR REQUESTING RECORDS

1. Any person wishing to inspect public records maintained by the New Mexico Crime Victims Reparation Commission may submit an oral or written request to the custodian. However, the procedures set forth in this section shall be in response to a written request. The failure to respond to an oral request shall not subject the custodian to any penalty.
2. Nothing in the Inspection of Public Records Act shall be construed to require a public body to create a public record.
3. A written request shall provide the name, address and telephone number of the person seeking access to the records and shall identify the records sought with reasonable particularity. No person requesting records shall be required to state the reason for inspecting the records.

Copies of records may be given to a person who has requested inspection. Reasonable fees may be charged. The fee for documents eleven inches by seventeen inches or smaller is \$0.10 per page. The records custodian may request that applicable fees for copying public records be paid in advance, before the copies are made. A receipt indicating that the fees have been paid for making copies of public records will be provided upon request to the person requesting the copies. Advance payment of fees may be required before copies are made.

To request to inspect records from the Crime Victims Reparation Commission, please send a written request to:

Records Custodian
Crime Victims Reparation Commission
6200 Uptown Blvd. N.E. Suite 210
Albuquerque, New Mexico 87110

Cvrc.office@cvrc.nm.gov

Fax: 505-841-9437