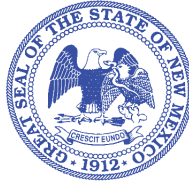


STATE OF NEW MEXICO
CRIME VICTIMS REPARATION COMMISSION

MICHELLE LUJAN GRISHAM
GOVERNOR



FRANK ZUBIA
DIRECTOR

STATE OF NEW MEXICO
CRIME VICTIMS REPARATION COMMISSION-(NMCVRC)
November 20, 2025, Commission Meeting Minutes
6200 Uptown Blvd. NE Suite #210
Albuquerque, NM 87110

Meeting Called to Order

On November 20, 2025, Commission Chair Karst called the November meeting of the New Mexico Crime Victims Reparation Commission to order at 10:05 a.m.

Commission Chair Karst requested Director Zubia to take roll call of the Commission members attending the meeting and of the public body and acknowledged those who are participating in person and virtually.

The following Commission Members were present:

David Karst, Commission Chair (Virtual)
Cody Rogers, Commission Member (Virtual)
Sheriff Kim Stewart, Commission Vice Chair (Virtual)

The following NMCVRC staff members were present:

Frank Zubia, Director
Cindy Mok, Chief Financial Officer
Donna Richmond, Grants Bureau Chief
Jacqueline Sanchez, Compensation Bureau Chief
Rebecca Duran, State Investigator Supervisor
Debra Yepa, State Investigator
Asher Vigil, State Investigator
Mayan Marshall, State Investigator
Leslie Valenzuela, State Investigator (Virtual)
Kristina Escamilla, Administrative Secretary

The following members of the public were in attendance:

Rebecca Guay, DOJ Attorney

Review Agenda

The agenda was reviewed by Commission Chair Karst and the Commission Members. Commission Chair Karst asked for a motion to approve the agenda. Commission Vice Chair Stewart made the motion to approve and Commission Member Rogers seconded the motion. The motion passed unanimously.

A roll call vote of the Commission was as follows: Commission Chair Karst, yes, Commission Vice Chair Stewart, yes, Commission Member Rogers, yes.

Review and Approval of September 25, 2025, Commission Meeting Minutes

Commission Chair Karst and Commission Members reviewed the Commission meeting minutes for September 25, 2025. Commission Chair Karst asked for a motion to approve the meeting minutes. Commission Vice Chair Stewart made the motion to approve, and Commission Member Rogers seconded the motion. The motion passed

unanimously.

A roll call vote of the Commission was as follows: Commission Chair Karst, yes, Commission Vice Chair Stewart, Yes, Commission Member Rogers, yes.

Public Comment

No public comment

Agency Financial Report

Ms. Mok provided an update on the FY2026 Victim Payment Budget. She reported that \$1,044,190 in victim payments have been approved and paid out. The current payout rate of victim payments is sufficient to cover expenses for the remainder of the fiscal year.

Following her update on victim payments, Ms. Mok presented the Crime Victim Fund Budget Status Report to the Commission and informed that CVRC received \$211,526 for the month of November. Below are the payments received for the period of July 1, 2025, through November 12, 2025, by category:

Restitution: \$24,212

Corrections: \$172,949

Civil Settlement: \$12,421

Penalty Assessment: \$1,944

Total Received: \$211,526

Agency Audit FY205 Status

Ms. Mok reported that the FY 2025 Agency Audit is nearing completion. She explained that, due to federal delays, the Office of the State Auditor is requiring agencies to submit financial and single audit reports separately. The financial report is now due December 1, 2025. An exit conference on the financial audit will take place after the meeting. Commission Chair Karst will attend. Ms. Mok noted that no audit findings have been reported so far.

Director Zubia reported that, due to the federal shutdown, the agency will need an additional exit conference. The auditors are still in the fact-finding stage, and the follow-up exit conference is expected in early January or February. Mr. Zubia assured the Commission that they will be kept informed of any new developments related to the audit.

New Business

CVRC Annual Report

Mr. Zubia summarized the annual report, noting that the agency paid out \$640,000 less and received 229 fewer compensation applications compared to FY2024. He stated that preliminary data show a 30% decrease in violent crime in Albuquerque and similar trends statewide, though crime figures can fluctuate. He assured the Commission that the agency continues to work with service providers to ensure that victims have access to financial compensation assistance.

2026 Proposed Commission Meeting Dates(Voting Item)

January 22,2026

Febraru 26, 2026

March 26,2026

April 23, 2026

May 28, 2026

June 25, 2026

August 27, 2026

September 24, 2026

October 22, 2026

November 19, 2026

Commission Vice Chair Stewart made the motion to approve, and Commission Member Rogers seconded the motion. The motion passed unanimously.

A roll-call vote of the Commission was as follows: Commission Chair Karst, yes; Commission Vice Chair Stewart, yes; Commission Member Rogers, yes.

Agency Personnel

Mr. Zubia reported several new hires, including two state investigators, Mayan Marshall and Asher Vigil, who were present, and a VAWA Grant Administrator starting December 1st, 2025, and a victim advocate starting December 8th, 2025. With these additions, the agency will have only one remaining vacancy. He expressed enthusiasm about welcoming the new staff.

Agency FY 2027 Budget Hearing October 12, 2025

Mr. Zubia reported that the agency requested a \$1 million appropriation for sexual assault services at the budget hearing. The subcommittee supported repeating the request and recognized the need for recurring funding to sustain statewide sexual assault programs. He noted that the agency will present before the full committee on January 14, 2026.

Business

Grant Status Reports (VOCA, VAWA, SASP and State Funds)

Donna Richmond provided an update on the VAWA Grant Program. The agency has closed the federal grant. It is developing a statewide four-year implementation plan. The plan involves in-person regional meetings and a survey to gather feedback on gaps in victim services for the entire State. The survey remains open until November 25th, 2025. The results will help guide future funding priorities that are identified by stakeholders.

Mr. Zubia reported that the agency is partnering with the UNM Sentencing Commission. Together, they will analyze survey data and verify gaps in victim services. He noted planned site visits to Farmington, Taos, Santa Fe, Albuquerque, Roswell and Las Cruces. He expressed hope that Commissioner Sheriff Stewart and Commissioner Cody Rogers could attend the meeting in Las Cruces if schedules permit.

Victim Assistance Training (VAT) October 20-24, 2025

Mr. Zubia reported on the Victim Assistance VAT training. It included 40 participants from across the state, representing nearly all victimization groups. The training consisted of 40 hours online Training and Technical Assistance Center (TTAC) and 40 hours in person. It targeted individuals with less than one to two years of experience in victim services. Feedback was very positive. The agency is now preparing for the Advocacy and Action Conference next summer.

Executive Session

At 10:28 a.m. Commission Chair Karst asked for a motion to enter Executive Session. Commission Vice Chair Stewart made the motion to approve, and Commission Member Rogers seconded the motion.

A roll call vote of the Commission was as follows: Commission Chair Karst, yes, Commission Vice Chair Stewart, yes, Commission Member Rogers, yes.

At 10:44 a.m. Commission Chair Karst made a motion to come out of Executive Session. Commission Vice Chair Stewart made the motion to approve, and Commission Member Rogers seconded the motion.

A roll call vote of the Commission was as follows: Commission Chair Karst, yes, Commission Vice Chair Stewart, yes, Commission Member Rogers, yes, Commission Vice Chair Stewart, yes.

Commission Meeting November 20, 2025

Action on Item Discussed in Executive Session (Voting Item)

Claim # 251553

Claim # 261532

Mr. Zubia asked the Commission Members for a motion on claim #251553 to deny or approve. Commission members voted unanimously to approve this claim.

A roll call vote of the Commission was as follows: Commission Chair Karst, approve, Commission Vice Chair Stewart, approve , Commission Member Rogers, approve.

Mr. Zubia asked the Commission Members for a motion on claim #261532 to deny or approve. Commission members voted unanimously to approve this claim.

A roll call vote of the Commission was as follows: Commission Chair Karst, approve, Commission Vice Chair Stewart, approve , Commission Member Rogers, approve.

The next Commission meeting has been scheduled for Thursday, January 22, 2026, at 10:00 a.m., at New Mexico Crime Victims Reparation Commission, 6200 Uptown Blvd. NE, Suite 210, in Albuquerque, NM, in the conference room.

Adjourn

At 10:47 a.m., Commission Chair Karst adjourned the November 20th, 2025 Commission meeting.

APPROVED:  DATE: 1/29/2026
Commission Chair Karst