

STATE OF NEW MEXICO
CRIME VICTIMS REPARATION COMMISSION

MICHELLE LUJAN GRISHAM
GOVERNOR



FRANK ZUBIA
DIRECTOR

STATE OF NEW MEXICO
CRIME VICTIMS REPARATION COMMISSION-(NMCVRC)

July 24, 2025, Emergency Commission Meeting Minutes

6200 Uptown Blvd. NE Suite #210
Albuquerque, NM 87110

Meeting Called to Order

On July 24, 2025, Commission Chair Karst called the July 24, Emergency Commission meeting of the New Mexico Crime Victims Reparation Commission to order at 10:02 a.m.

Commission Chair Karst announced the names of the Commission members and acknowledged those who were participating remotely. Information for attending remotely is posted on the CVRC website.

The following Commission Members were present virtually:

David Karst, Commission Chair
Cody Rogers, Commission Member
Sheriff Kim Stewart, Commission Vice Chair

The following NMCVRC staff members were present virtually:

Frank Zubia, Director
Cindy Mok, Chief Financial Officer
Donna Richmond, Grants Bureau Chief
Jacqueline Sanchez, Compensation Bureau Chief
Marivel Baca, State Grant Administrator
Debra Yepa, State Investigator
Kristina Escamilla, Administrative Secretary

The following members of the public were in attendance virtually:

Rachel Cox, NMCSAP
Theresa Armendariz, NMCSAP

Review Agenda

Commission Chair Karst convened the emergency meeting to address time-sensitive issues regarding the recent transfer of funds from the New Mexico Department of Health (DOH) to the Crime Victims Reparation Commission and to discuss the request for proposal (RFP) process and subsequent recommendations made by the Peer Review Committee following the transfer. The meeting was called to ensure the timely allocation of funds to service providers throughout the state. Commission Chair Karst proceeded with reviewing and approving the agenda.

Commission Chair Karst and the Commission Board Members reviewed the agenda. Commission Chair Karst asked for a motion to approve. Commission Member Rogers made the motion to approve, and Commission Member Sheriff Stewart seconded the motion. The motion passed unanimously.

A roll-call vote of the Commission was as follows: Commission Chair Karst, yes; Commission Member Rogers, yes; Commission Vice Chair Stewart, yes.

Public Comment

No public comment

Business**Domestic Violence Services, Department of Health FY2026 Final Award (VOTING ITEM)**

Ms. Richmond confirmed that CVRC received funding from the New Mexico Department of Health (DOH) to support domestic violence and sexual assault services. She presented the peer review committee's funding recommendations for both the Domestic Violence Services and Sexual Assault Services RFPs. A total of \$950,000 was allocated for domestic violence services. She submitted the recommendations to the Commission for consideration and asked for any additional questions.

Director Zubia invited Ms. Baca to speak, and she confirmed she had no additional comments. In response to a question about how the newly allocated funds would be distributed, Ms. Baca clarified that existing contracts would be amended, rather than issuing new contracts, to maintain the original July 1st start date. She noted that contract amendments could begin routing as early as the following week to ensure uninterrupted services for the awarded organizations.

Director Frank Zubia acknowledged the efforts of the CVRC Grants Department in identifying a solution that allowed the agency to amend existing contracts and maintain a July 1st start date for newly allocated funds. This approach ensured timely funding distribution to service providers despite delays in the transfer of funds and approvals.

Mr. Zubia explained that although CVRC received \$2 million from the Department of Health, \$1 million each for sexual assault and domestic violence services, only \$950,000 was allocated per area, with 5% of each appropriation reserved for administrative funds for internal operations. CVRC earmarked this 5% for Emergency Assistance Funds, which benefits all victims of crime across the state and is administered by nine (9) partner organizations statewide.

Director Zubia emphasized that this decision reflects the agency's dedication to prioritizing victim services. Sheriff Stewart commended the strategy and expressed appreciation for CVRC's commitment to serving victims in New Mexico.

Commission Member Chair Karst made the motion to approve the recommendations made by the Peer Review Committee for Domestic Violence Services, Department of Health FY2026 Final Award and Commission Member Rogers seconded the motion. The motion passed unanimously.

A roll-call vote of the Commission was as follows: Commission Chair Karst, yes; Commission Vice Chair Stewart, yes; Commission Member Rogers, yes.

Sexual Assault Services, Department of Health (DOH) FY2026 Final Award (VOTING ITEM)

Commission Member Chair Karst made the motion to approve the recommendation made by the Peer Review Committee for Sexual Assault Services, Department of Health FY2026 Final Award, and Commission Sheriff Stewart seconded the motion. The motion passed unanimously.

A roll call vote of the Commission was as follows: Commission Chair Karst, yes, Commission Member Rogers, yes, Commission Vice Chair Stewart, yes.

Adjourn

At 10:14 a.m., Commission Chair Karst adjourned the July 24, 2025 Commission meeting.

Signed by:

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APPROVED: _____ DATE: 9/9/2026
Commission Chair Karst